



## Troop 337 – Grubmaster Instructions



**What Is A Grubmaster?** – A grubmaster is a Scout who shops for Patrol Food and then is responsible to get it out during Patrol meal prep.

**When Do I Get to Be a Grubmaster?** – For each campout, the Patrol will agree on two Grubmasters for that particular campout. Grubmaster assignments should be rotated around so that everyone has a chance to shop. NOTE: There must always be at least TWO Grubmasters shopping per Patrol. This helps to prevent mistakes, and will allow sharing of responsibility when shopping decisions are made.

**When To Shop?** – The week of the campout, the two Patrol Grubmasters call each other and make a plan with their parents about a time & place to shop. **IMPORTANT NOTE:** You must have an APPROVED copy of your menu before shopping.

**Where To Shop?** – They may shop at a grocery store of their choice, but it is recommended to shop at grocery stores that are reasonably priced because Patrols are on a tight budget.

**How to Shop?** – The following outlines how Grubmasters Shop:

1. **Print** the most up-to-date menu: Go to the Campout event page, find your patrol's menu, and print it out (Portrait, not Landscape)
2. **Bring** the printed APPROVED menu, calculator, paper & writing utensil. Clip Board is highly recommended.
3. **Grubmasters** do the shopping themselves.
4. **Parents** oversee the effort, guide, teach, and verify everything is right at the end. This is to be a learning experience, so, helpful hints are good, just don't take over their job please.
5. **Budget:**
  - a. Keep a general running total to be sure you are staying within your budget.
  - b. At check-out if you are **over budget**, remove non-essential or excessive items until you are at or under budget.
  - c. If you are **under budget** by a lot, re-check your shopping list and amounts, and consider buying more. You may also want to buy supplemental drinks, apples or other fruits, or a small snack.
  - d. **Left Over \$** - If you still have more than a few bucks left over, please put it in an envelope, mark it with the campout and Patrol, and turn it in to the Troop Treasurer at the next meeting.

**What To Do With The Food?** – You must bring the food to the Grubmaster Trailer Drop-Off which is NORMALLY the day before the campout at 7pm. PLEASE CHECK THE TROOP CALENDAR to determine the actual date/time for drop-off. Only one Grubmaster needs to bring/pack the food at the drop-off.

**What about Extra Food After the Campout** – When leftover food is given out after the campout, the grubmasters get first pick (don't hog it all), under the direction of the Patrol Leader.